



St Gregory's Primary School

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REQUEST OF CONTACT DETAILS FOR PARENT CONTACTS

Dear Parents/Carers,

As part of our endeavour to promote communication and build strong community spirit, St Gregory's Primary School has volunteer Parent Contacts for each class. In order to facilitate effective communication we are inviting parents to supply their contact details so that a class contact list can be established. Families will then have the contact details list for their child's class.

Due to the Privacy Act, schools are not permitted to provide family contact details unless approval is given by the family. To assist the Parent Contacts in each class to communicate with you, please complete the details below and return to the school office as soon as possible.

ONLY PROVIDE DETAILS THAT YOU ARE WILLING TO PROVIDE TO THE PARENT CONTACT FOR YOUR CLASS GROUP DISTRIBUTION

I would like to stress that we respect the privacy of all families within the St Gregory's community. We appreciate that some families may choose not to release contact details or may choose, for example, to list only an email contact.

Please do not hesitate to contact me if you have any questions about this process. I am very excited about the possibilities that this new initiative will bring to our school community.

Claire Frazer
Principal

I am happy for the following contact details to be collated by the Parent Contact and then distributed to the families of my child's class.

Child's Name: _____ Class _____

Parent/Carer's Name/s: _____

Home Phone: _____ Work Phone: _____

Email Address: _____

PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD